

Quick Guide to...

Nexis UK



Nexis UK is a comprehensive newspaper database, which is updated daily. It provides full text access to all UK national and regional newspapers, plus international news providers and a number of trade journals and magazines.

You can access Nexis UK through the Media, Communications and Culture and Marketing subject pages which can be found through the 'Subject Resources' link in the 'Quick Links' menu through the library homepage. To access Nexis UK from off-campus, you will need your Keele username and password.

Getting Started

From the Library homepage in the 'Explore this Section' select 'Find Resources' then select the A-Z of online resources or go to the subject resources from the 'Quick Links' menu.

The screenshot shows the Keele University Library homepage. In the 'EXPLORE THIS SECTION' menu, 'Find Resources...' is highlighted. A dropdown menu is open, showing 'A to Z of Online Resources' highlighted. On the right, the 'Quick Links' menu has 'Subject Resources' highlighted.

Quick Search

Once you have logged in you will be taken to the 'news' search page or you can select a different category from the menu at the top of the screen. Type in your keywords and select which source to search. You can also limit your search to a specific date.

Click on the drop down menu to select which source to search within.

Select where in the text you want your keywords to appear (anywhere, headlines etc).

The screenshot shows the Nexis search interface. The search box contains 'Stake on Trent' and 'housing'. The dropdown menu is set to 'In Headline & Lead Paragraphs'. The source dropdown menu is open, showing 'UK National Newspapers' selected.

Refine Search

You can refine your search by adding other sources or index terms. Click on the 'more sources' link and enter the source you want to add to the search box. Index terms allow you to focus your search on a specific topic or an entire topic.

To improve your results add 'index terms'.

Enter source name into the search box or click on 'advance source search' to browse sources.

Select a category to view more sources.

Results View

Click on the 'preview' tab to show part of the article or click on the title to view in full. You can narrow your results by selecting a publication type and refine further by source, subject, people or industry etc.

Select the tick box next to the relevant article you want to save then select 'Save to my Documents'.

Search within your results to narrow your search further.

Manage Results

When you have found a relevant article you can choose to email, print, download, send to Cloud (Google drive), export bibliographic references, share or create an alert. Alternatively you can add articles of interest to 'my documents' folder to access at the end of the session.

Click here to save and name your search or to create an alert.

You can email, print or download items from your 'my documents' folder or from the items full record.



Need More Help?

For more help contact the Library Info Point library.help@keele.ac.uk